

Determining Invoice Date And Last Receipt Date

Invoice Received Date

The screenshot shows a software interface with three tabs: "Invoice Information", "Payments", and "Voucher Attributes". The "Invoice Information" tab is active. It contains several fields:

- Business Unit: OBM01
- Voucher ID: NEXT
- Voucher Style: Regular Voucher
- Invoice Date: 03/03/2015 (with a calendar icon)
- Invoice Received: (empty field with a red border and a calendar icon)
- Supplier ID: (empty field with a search icon)
- Control Group: (empty field with a search icon)
- Invoice No: (empty field)
- Accounting Date: 09/03/2015 (with a calendar icon)
- *Pay Terms: 30 (with a search icon and "Net" text)
- Basis Date Type: Inv Date

The **Invoice Received** field will be evaluated to determine if payment was made within statutory 30 days and if necessary, for manual calculation of interest due.

Enter the date on which the state received the invoice in the **Invoice Received** field.

- **Date Invoice Received** listed on the OSS Standard Invoice Pre-Processing Form (PPF).
- **Received Date** from the **Original Emailed Date or Oldest Scan Date**
 - If an email submission was re-scanned, use the original emailed date.